


<b>BECKLEY POLICE DEPARTMENT -- RECORDS DIVISION APPLICATION FOR TRAFFIC CRASH REPORT</b>		DATE OF APPLICATION (PLEASE ALLOW 1 TO 2 WEEKS FROM DATE OF ACCIDENT) / /	
<b>THIS SPACE RESERVED FOR VALIDATION</b>	NAME OF APPLICANT (LAST, FIRST, MIDDLE)		TELEPHONE NUMBER OF APPLICANT
	ADDRESS	CITY	STATE ZIP CODE
	LOCATION OF ACCIDENT		DATE OF ACCIDENT
	PERSON(S) INVOLVED (DRIVER OF VEHICLE)		DATE ACCIDENT REPORTED TO POLICE
	OTHER PERSON(S) INVOLVED (DRIVER OF VEHICLE, PEDESTRIAN, ETC.)		YOUR CLAIM, POLICY OR FILE NUMBER (OPTIONAL)
			ACCIDENT INCIDENT NUMBER (IF KNOWN)
	<b>COPIES OF</b>		<b>FEE</b>
<input checked="" type="checkbox"/> TRAFFIC CRASH REPORT		20.00 EACH	
<b>FEE NOT REFUNDABLE</b>		<i>Make Checks Payable to: "City of Beckley"</i>	
<b>MAIL THIS PORTION WITH APPROPRIATE FEE</b>			<b>TOTAL PAID</b>
<p>IF YOU HAVE A DISABILITY AND REQUIRE AN ACCOMMODATION IN ORDER TO COMPLETE THIS FORM AND/OR TO PARTICIPATE IN A PROGRAM OR SERVICE, CONTACT THE RECORDS DIVISION AT (304) 256-1720.</p> 			

10-40 (rev. 03/2020)



**BECKLEY POLICE DEPARTMENT - RECORDS DIVISION**

REQUESTS FOR AUTOMOBILE ACCIDENT REPORTS

PLEASE RETAIN THE BOTTOM PORTION OF FORM FOR YOUR FILES. NOTE THE DATE THAT YOU MAILED YOUR REQUEST AND ANY OTHER INFORMATION THAT MAY BE PERTINENT TO YOU.

ACCIDENT INCIDENT NUMBER

NAME(S) OF DRIVERS/FILE NO.

DATE MAILED

It is essential that the information provided on this application is accurate. Information should contain the following: Date of accident, name of driver(s) and the location of accident. The Incident number can be obtained by calling the Beckley Police Department. **Insufficient or vague information may result in a negative response.**

All Inquiries are made and mail is sent to:

Beckley Police Department  
Attn: Records Division  
501 Neville Street  
Beckley, WV 25801  
(304) 256-1720

**MAKE CHECKS OR MONEY ORDERS PAYABLE TO "CITY OF BECKLEY"**

**FEE NOT REFUNDABLE**

**PLEASE ALLOW 1 TO 2 WEEKS FROM DATE OF ACCIDENT BEFORE APPLYING FOR COPIES.**

*THANK YOU FOR APPLYING BY MAIL*